**Action Notes: Branch Leadership Committee October 21, 2020**

BLC Zoom Sept 16, 2020. Present: voting members (OLY, TAC, FTH, EVT, BHM, KIT, VP branches) plus SFT Chair, staff (S Ramsay and B Polglase), & chairs elect (FTH (2) & KIT). Not present: SEA, GA Chairs. Distribute action notes as wished. Posting to BLC Basecamp. Approved 16 Sept 2020 Action Notes as minutes (Motion Cheryl, Curtis)

**Branch Rounds**. Chairs reported elections state, branch charter states, activity charter states, and chair eLearning status.

**Budget 2021 & Program Ctr.** BOD approved FY21 budget. Becca distributing final, approved worksheets to chairs & treasurers this week. Next FinCom 26 OCT. Actions:

* Super Volunteer list additions due to Sara next week. Later adds OK.
* Branch video Service Award clips due to Sara by 15 December.
* Branch thank you cards (to distribute) arriving next week.
* Litmos (eLearning platform) supported thru September 2021. Content to be ported to platform TBD during 2021. Details to follow.

**Safety.** Activity user days at 1/3 of prior years. Incidents tracking normal flow. Outdoor centers are a new club risk management focus. Actions:

* Bill Ashby elected club Safety Chair (2yrs) effective 1 Nov (Motion Curtis, Cheryl).
* Branch Chairs & Safety Officers please consider succession to 3-year terms.

**Global Adventures.** Cheryl noted ad hoc committee is drafting Covid risk mitigation guidelines. Action:

* GA using Adventure Travel Trade Assn risk management tool.

**Activity Standards.** Climbing (Second reading, approved; motion Neal, Elaina). X-C Ski (First reading, tabled; motion Curtis, Cheryl.) Snowshoeing not discussed (Will re-approve Nov). Bikepacking requests 20 Feb summit. Action:

* BC Ski standards in force – awaiting new standards after anticipated summit.
* First Aid summit anticipated. Sara is contact. FA BaseCamp home requested.

**Open Positions**. Currently seeking Branch Chairs Elect (SEA, EVT, TAC, BHM)

**Stewardship.** VP asked about appetite for a Stewardship Initiative. Action:

* Chairs address state of stewardship with your branch leadership.
* Peter test temperature for staff support, BOD engagement.

**Mentoring.** VP suggested mentors for new chairs. OLY & FTH requested. Action:

* Peter reach out to all new chairs and staff for options.

**Next Meetings.** BOD Zoom retreat 4/5 Nov w/ Branch Chairs; Regular mtg 18 Nov.

**Unfinished Business**. Club fiscal reserves replacements after Covid crisis passes.

***(PHendrickson/22 Oct r 19Nov2020)***