

Bellingham Mountaineers Branch Committee Meeting Minutes - Unapproved

Date/Time: June 17, 2023 6:00 PM

Location: Zoom

Attending: Tim, AJ, Krista, Ryan, James

Welcome/Introductions:

- Reminder that meeting is open and public; be respectful and concise
- Intros
- Agenda review
- Meeting minutes from last meeting approved - motioned by James, second by Tim

Updates

- Branch Chair (AJ Schuehle) - defer to new/old business section
- Secretary (Dana) - not present
- Climbing Committee (Varun) - not present
- Hiking Committee (Hiking, Uphill Training Series) (Ben) - not present
- Communications (Cassidy) - AJ talked to Jess Dupuy and got confirmation that she can take over social media (IG and FB) responsibilities. The Comms Committee will work with Jess to define social media plan/schedule/content
- Safety (James) - James commented about a rock 2 incident with an anchor
- Diversity, Equality, & Inclusion (Meredith) - not present
- Board of Directors (Tim Schafermeyer) - no updates
- Treasurer (Krista) - 2025 Budget due 7/19. AJ sent email to branch exec committee for feedback. Recommend to compare 2023 to 2024 GL and send feedback or questions back to group. Most of us have not had this level of visibility. **Action - Krista to email Adam asking for deferral so exec committee can review.**
- Code of Conduct Committee (James/Dana) - AJ Dana and James met with Becca, Takeo, and Amanda in May. Provided some updates on SHSA committee. Had the opportunity to discuss our "wants" with some positive reception. Dana has been using the SHSA basecamp to put dialogue in front of all branches and hopefully get some momentum. Overall the SHSA continues to be slow progress. Informal BLC meeting this weekend **Action: AJ is going to follow up with Dana to see if she can attend and light some fires among the branches!**

Old Business (next steps/follow up)

- Status of open positions - Branch Chair-Elect still unfilled. The BLC is adding a leadership recruiting topic to an upcoming BLC meeting. **AJ will report back to the council on any benefits this might offer for our branch.**
- Status of [Branch Charter](#) - AJ suggests comparing and contrasting our latest version with the latest Foothills branch charter that was shared with the BLC. **AJ to resend**

branch charter link to exec committee for review and comment, and provide some dates for a special session to try to get this thing across the finish line.

- Status of Trail Running activity committee - the process steps for establishing a new committee have been shared with Alanna (signed petition, draft charter, budget). It's been communicated to Alanna that the branch FB and IG pages will not be used to promote unofficial activities but it can be used to post official activities.
- [Yearly Planning Guide](#) Review - **defer to next month**
- Status of Communications Committee Charter - **defer to next month**
- Event planning (rope cycling!) - **Action talk with Minda**

New Business (action/decision needed)

- Social Media Guidelines - Discussion limited. Ran out of time. **Action - continue discussion next month.**
- Instructor guidelines document approval. Group review. Noted this is not meant as a "shall" but more as guidelines. Changed name from Code of Conduct to Guidelines and Best Practices. Motioned to approve by Tim and seconded by all. Approved for inclusion and ownership by the Code of Conduct Committee on 6/19. **Action - AJ to confer with Audrey and Marsa for advice on distribution, otherwise will have Cassidy do distribution link to "view only" version in newsletter**
- Branch electronic account password changes - defer to next month
- Need new payee for Just Host website hosting - defer to next month

Action Items:

- Next meeting date/time and agenda items?
- Reach out to Basic Course at next lecture for volunteers - AJ has on calendar to attend 7/9 Glaciers Lecture and pitch for volunteers and next steps after completing basic course
- James/Dana - Plug for Code of Conduct committee in the newsletter including Bill of Rights in the newsletter!
- Action - AJ to confer with Audrey and Marsa for advice on distribution of the Instructor Guidelines and Best Practices, otherwise will have Cassidy do distribution link to "view only" version in newsletter
- Action AJ - talk with Minda about rope cycling event and work with Cassidy to promote
- Action AJ to resend branch charter link to exec committee for review and comment, and provide some dates for a special session to try to get this thing across the finish line.
- Action AJ - report back to the council on any benefits the leadership recruiting assistance offered by HQ might offer for our branch