

Attendance

Officers:

- Greg Lovelady, Chair
- Brian List, Chair Elect
- Derek Pierson, Secretary
- Henry Romer, Director
- Carla Jonientz, Social Chair
- Mike Riley, Treasurer
- John Flanagan, Member at Large

Members:

- Donna Kreuger
- Dean Taylor
- Michael Mellors
- Ray Philen
- Andy Webber
- Kimberly Pohlman
- Carolyn Burreson

Greg Lovelady called the meeting to order at 6:00 PM.

- > Derek Pierson moved to approve the September and August's meeting minutes, Mike Riley seconded and the motion passed.

Announcements:

Ray Philen said that Kayaking, Intermediate and Basic Climbing, Hiking and Wilderness Skills would like to maintain their own page on the website.

Greg Lovelady asked about the ability to view a "site map" listing the current hierarchy of the branches page for Ray to use for understanding on how it is currently set up.

Mike Riley said that as far as the branch pages go, it is our job to plan out what we need and why we need it, before we propose it to the Program Center.

Henry Romer suggested Ray take a look at "User Voice" a system that allows users to propose issues and changes with the website as well as vote on existing items.

- * Ray Philen will get a site map and write up a proposal with the help of the site maintenance group and send it to Greg.

Greg Lovelady said that Michael Mellors is stepping in to run Radical Reels for our branch. He also mentioned that pins and patches submissions are due in by 9/15/15 to Kerry Lowry. Greg also said that the service award policy is in need of updates. Previously, he sent an email outlining the changes and asked for a motion.

- > Mike Riley moved to approve the service award policy changes, Henry Romer seconded and the motion passed.

Development of a Branch Safety Evaluation Process:

Mike McIntosh said that in the time he held the position for Climbing Chair there have been a few times where he has experienced an individual who has lost interest due to their concerns with the branch safety process. That being said, Mike feels that there should be more structure involved with the way we handle safety incidents. Mike handed out a document from the National Outdoor Leadership School (NOLS) which outlines how to handle safety incidents and recommended that we take a look at it and think about implementing our own, similar process. Mike also suggests we focus on outlining who is involved in each step of the safety incident process.

Henry Romer said that, though he feels we should not “do anything”, there is already a system in place that was pushed into implementation after the Shark Fin accident. Henry mentioned that in Kayaking there is a “Leaders Handbook” where they specifically address the issue of what to do in the event of an accident. Henry also said that there is a club wide conflict resolution policy which already outlines such a process.

Brian List said that each separate committee should review particular incidents within their activity, however the actual “policy” that outlines the process could be standardized and implemented at a branch level.

Mike Riley said that due to the possibility of complaints being filed against the activity chairs themselves, the safety committee should be the contact for all complaints.

- * Greg Lovelady will figure out what to do next in regards to setting up a safety procedure and let the board know of his findings.

Adventure Speaker Series / Potluck Volunteer Needed:

Greg Lovelady said that we are in need of a volunteer who will be in charge of set up and take down of information fliers for our programs and courses at each event, like the potluck and film festivals. No one came forward.

Volunteer Recognition tickets:

Greg Lovelady said that it has been suggested that the volunteer recognition tickets be for Telluride instead of Banff to avoid the possibility of missing out on sales.

Kimberly Pohlman said that in the past, she was offered a free ticket that she was happy to accept, however in the following years she opted to purchase her own ticket to not limit the branch's income for the event.

- > Brian List moved that we replace the Banff volunteer recognition tickets with tickets for Radical Reels, John Flanagan seconded and the motion passed.

Telluride Film Festival:

Michael Mellors said that the posters are printed including all the logos, and that there are two poster types. He also said that they have Chinook Middle School and North Thurston High school scheduled for presentations where they plan to get as many teachers and students involved a discussion about the films. Michael also said that they will be looking for alternative vendors, other than Capital Theater, to host the actual films just in case the price sky rockets for future events. He also said that he has asked everyone via the E-Blast to send in their photos before the end of September.

Officer Reports:

Treasurer: Mike Riley handed out a two page report outlining profit and loss by activity. He said that we are in good shape this year. However, next year he said that our shared allocation will go up from around \$9,000 to \$22,000 which is a substantial and unsustainable jump. The second page outlines where specific revenues went, the program center calls this a “chart of accounts”. He mentioned that as described in the document, the films we host are the branch's big money maker followed by the climbing and then MOFA courses. He also said that the second page identifies our single biggest expense as rent for venues for things like the banquet. Mike also introduced Kimberly Pohlman as the new treasurer and said that he is going to be on the club's Finance Committee.

Andy Weber asked if there has been any documentation as to the direction the club as a whole is taking given the upcoming increase in things like the shared allocations.

Henry Romer replied to Andy, by saying that a lot of the “vision” was reflected in the last three years budget which increased the size of the program staff.

Mike Riley said that on top of that, there was the youth program, which has not yet broken even as far as cost goes, as well as the switch over to 501(c)3 status. He said that the bottom line is that there needs to be more accountability, particularly in hiring new program staff.

Officer Committee Meeting
Olympia Center

September 9th, 2015

Social Chair: Carla Jonietz introduced the new social chair Donna Kreuger. She also asked about the tickets that are given out to the nominating committee, to which Greg replied that it may be possible to give tickets for Radical Reels instead of the banquet. She also said that she will look at scheduling next years Open House for Tuesday the 5th of January. She said that she plans to announce Helen Thayer as the speaker for our Banquette in the next E-Blast.

Chair Elect: Brian List said that elections are finished, as we can see by the fact that the new office-holders are at this meeting. Donna Krueger is our new social chair, Kimberly Pohlman is the new Treasurer and Andy Webber is the Chair-Elect.

Brian relayed that Dixie Havlak told him she has worked with Becka (from the program center) in the past to set up a youth program for the Olympia Branch.

Secretary: Derek Pierson asked about the format he uses for the meeting minutes, and that he has not seen any particular emails with suggestions and or changes to the format of the minutes that are sent out, he sends both a Microsoft Word Document as well as a PDF.

Director: Henry Romer said the organization's next board meeting is set for October. He said that with all the changes in regards to individuals involved with the club we're in a holding pattern to see what is going to happen.

Member at Large: John Flanagan said that it came to his attention that State Parks is renting areas of the park out to dog sledding activities as well as there has been a surge of bikers on the trails recently so keep an eye out for those on the trail.

Chair: Greg Lovelady said that a new Vice President of Branches position has been approved by the Board of Directors and who will also chair Managing Committee meetings. Recruitment for the position will run until the 21st of September. He said nominations for the position should go to the Managing Committee for approval and then to the Board of Directors. He also said that the new position will be on the Board of Directors.

Carla Jonietz asked about the process involved in the reviewing the applications.

Henry Romer replied to Carla by saying that he thinks it will be handled by a vote at the Managing Committee.

Olympia Branch Activities Summit:

Donna Kreuger asked about when a good date for the Olympia Branch Activities Summit would be.

It was decided that December 12th is a good date, however because Banff is that afternoon the activities summit should be held in the morning. It was also decided that lunch will be provided for those who attend the event and it will take place at Columbia Hall.

Branch Rules Committee:

Greg Lovelady said that so far he's let the branch rules proposal go dormant. He said that steps one and two (of five steps) are complete and the draft has been submitted to the review committee to seek endorsement of 20 members. Greg suggests that if the endorsements are obtained, that we use a future branch meeting as the town hall meeting to satisfy the next step in the adoption process. Greg also mentioned that the Club's ad hoc Collaborations Task Force submitted its report at the Board of Directors on August 6th and so far the feedback has been positive. He also said that the Club's Managing Committee has not met for a few months but there is a meeting coming up on September 22nd in Tacoma.

Greg Lovelady adjourned the meeting at 8:05 PM.

The next meeting is October 14th at 6:00 PM at the Olympia Center.