**DRAFT Minutes – July 14th, 2016, 6:30 p.m., Program Center**

Present: Peter Hendrickson – chair, John Jecker – treasurer, Pat Mullaney – BOD, David Shema – Secretary, Helen Arntson – Safety Officer, Heidi Walker—Vice Chair

Steph Schiller - Climbing, Brian Starlin – Navigation, Anne Smart - Photography, Stan Terada – Scrambling, Jimmy Jet Klansnic - Snowshoeing

Mary Hsue - staff, Suzanne Gerber - staff

Approval of Minutes May 12, 2016 (Heidi Walker, Anne Smart, approved)

Chair Briefing – Peter Hendrickson

* eLearning Wilderness Navigation student workshop pilot complete
	+ Program Evaluation conversation with T Vogl and Books planned
	+ Videos lie ahead
	+ Customizable by branch
	+ Mixed feelings by Mntr-wide Navigation folks. Learning Management system for one year and proposed extending one year. Want to run another eLearning course to see how it differs from pilot.
* Branch Leadership (formerly Managing) Committee—Agenda 20 July
	+ Any items to bring forward?
		- What family/friends should to do when party is overdue? (Send note to Tab)
	+ Navigation Minimum Clubwide Standards.
		- Not ready yet – need buy-in from other Nav folks. Maybe ready by September
* Dashboard from Kristina Ciari
	+ Monthly review membership, activities
		- Break out those activities with larger numbers and adjust scale for large and small.
		- Fiscal Year is not over. Data for trips and courses for 2016 is not all in.
		- Question on who set the targets for participation?
		- What is course capacity? Numbers mean what?

Safety Officer Briefing – Helen Arntson

* Trends, observations, requests
	+ Reports to Branch Chair, branch chair forwarded to committee chairs
	+ No real trends are showing up in the data
	+ A few trips where participants are leaving group, some with permission of leader.
	+ Couple of reports from participants concerned about trip leadership.

Board of Directors Rep Briefing – Patrick Mullaney

* Risk audit
	+ Review of Safety standards (Global Adventures and the entire Organization)
		- Catalyst: Sledding event at Snoqualmie, child died, ended in a lawsuit (Mntrs prevailed)
		- Looking at what other similar organizations do. What is the “standard of care?”
		- What is our relevant community? Are we consistent?
	+ Outdoor Safety Institute – contract?
		- If they make recommendations, would the recommendations be applicable to our organization.
		- Lots of time being spent defining the scope of the contract.
		- Contract signed recently.
		- Now working on data gathering
		- Global Adventures now operating on case-by-case evaluation.
		- Process expected to take more than a year. Not going to happen in the short term. And this is only one piece of this. Chris Williams is the staff person on this.
	+ Wait to next cycle of courses, will work on trips.
* Board initiatives? (none noted)

Program Staff Rep Briefing –

* Recent Staff Additions
	+ Rachel Delacour, Accounting assistant, Ada Love – Development Associate, Chad Arveson - administration assistant. Still searching for replacement for COO Leanne – may be hired within next month
* Magazine
	+ Switched to quarterly publication
	+ How to help courses publicize their courses? Idea: Move up publication of magazine up one month to better align with courses. *Also will move off of same publication schedule with WTA’s magazine.*
* [Partnership with AirBnB](https://www.mountaineers.org/blog/airbnb-offers-special-bonus-to-mountaineers) announced.
* [Our Parks/Your Adventures](https://www.mountaineers.org/blog/our-parks-your-adventure) fundraising. Goal: $40k

Treasurer Briefing – John Jecker

* Budget status
	+ No revenue reporting any longer
	+ No longer any expenses for Administrative overhead, room rental, AV equip
	+ Currently $35k under budget for branch (climbing deferred some programs)
* Non- affiliated members moved to branches, primarily into Seattle. Seattle Branch now has over 7,500 members. Growth of 1,000 in last 2 years.
* Focus on getting more volunteers involved
* Expect large expense increase in FYE 2017 for Development & Recognition expenses

Secretary Briefing – Dave Shema

* Nominations committee
	+ Need 2-3 folks to join this temporary committee
	+ Vice-chair to head this committee and includes secretary

Old Business –

* Friction Slabs status—Information
	+ Contract?
		- Not yet. Two potential contractors identified and still plan to build this year.
* Seattle Branch Charter Proposed Amendments
	+ Approve as amended
		- Ann Smart moves, John Jecker 2nds, Approved
* Concussion seminar – Schedule? --Action
	+ Table

New Business –

* Appointment of ad hoc Vice Chairman by Chair
	+ Heidi Walker – vice chair until next election
* Add an avalanche awareness badge to graduates of Basic Snowshoe course?
	+ NWAC to present the course.
	+ Badge awarded to anyone who has taken this NWAC course.
	+ Other activity committees might make this badge a graduation requirement.

Committee Reports – Peter Hendrickson. Kindly include efforts towards:

* Nurture healthy branch/staff/board relationships [Esp. Summits]
* Reach out to underserved communities in Greater Seattle
* Provide professional development for volunteers
* Advance renewed, improved curricula, instruction & assessment/evaluation

**Alpine Scrambling** – Stan Terada

* Brian Seater and Bill Borom will be the new scramble co-chairs.
* Outgoing co chair Nina Crampton working to arrange a Scramble summit in the November time frame

**Avalanche** – Loren McWethy –

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**Backpacking** – Todd Mitchell –

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**Climbing** – Stef Schiller

* Officially in summer break
* Looking at modularizing Intermediate course
* Modular alternative to Basic course will be available. Standard course will continue for 2017
* Work continues of Progressive Climbing Education

**Family Activities** – Becca Polglase (Staff)

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**First Aid** - Mary Panza (via email)

* The Wilderness First Aid course is on summer break. Our remaining sessions for the year are full, and we have no intention of adding additional WFA sessions. We may add one more scenario night. I am directing students who are interested in completing this requirement in 2016 to the Tacoma branch course. It's the exact same course, and currently has over 30 spots available. 2017 dates will be finalized in August/September with the course registration opening in late October/early November.
* We continue to have the problem with a small group of habitual procrastinators who register for spots early in the year and continue to cancel, pushing back their registration to later dates. In addition, there are also standard cancellations from people whose schedules have changed due to reasons beyond their control. Sometimes we are able to fill the open spots, but other times we run the sessions at less than capacity. While we only pay for the spots we use, any spot that goes unused reduces our overall capacity for the course.
* The Staff First Aid committee successfully hosted both a Wilderness First Responder full course and a Recertification course last month. The WFR course had 22 students and the WFC had 29. We have one more WFR course scheduled for December; current registration exceeds the minimum class size. We'll evaluate the number of sessions we want to host in 2017 and confirm dates in August/September.

**Folk Dance -** Johnny Jeans

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**Hiking** – Heidi Walker

* Courses going well
* Trips going well
* Leader had to be let go due to not following hike leader guidelines.

**Leadership** – Aaron Molskness

* Two courses scheduled (Sept 10 with 16 students and Oct 15 with 32 students).
* Open for registration

**Midweek Hikes** – Edmunde Lewin

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**Naturalists** – Gordie Swartzman

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**Navigation** – Brian Starlin & Jeff Panza

* Summit June 17 & 18 at Meany Lodge
	+ Clubwide minimum standards were discussed
* Next issue of Navigation NW – focus on Summit.
	+ Should be out soon
* Landowner supportive of continued use of his land for parking for Heybrook Ridge field trip
	+ Forest Service won’t be fixing any roads in that area. (Power company might repair)
	+ Plan to continue to use Heybrook for the foreseeable future, but will be search for additional locations.

**Photography** – Anne Smart

* Offering a number of trips this summer

**Retired Rovers** – Storm Yanicks (via Peter H)

* Offering a number of events this summer

**Sailing** – Alan Vogt

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**Nordic Skiing** – Carry Porter

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**Sea Kayaking –** George Swapp

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**Snowshoeing –** Jimmy Jet Klansnic

* *(see New Business)*

**20-30 Somethings** - Brian Seater

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**Youth Outreach** – Josh Gannis (Staff) –

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**Good of the Order** –

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**Adjourned** – 20:45

**The Seattle Branch meeting occurs on the 2rd Thursday of every odd month, 6:30 p.m. For 2016 –**

**Next Meetings:**– **Sep 08** – **Nov 10**